

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. MONDAY, JANUARY 16, 2012.

PRESENT:

Mr. M. Sefton, Chairperson, Mr. M. Snelling, Vice-Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. D. Karnes, Mr. J. Murray, Mr. K. Sumner.

Mr. K. Zabowski, Secretary-Treasurer, S. Bailey, Recording Secretary.

Dr. D. M. Michaels, Superintendent/CEO, Mr. G. Malazdrewicz, Associate Superintendent (entered at 7:20 p.m.), Mr. D. Labossiere, Assistant Secretary-Treasurer.

REGRETS:

Mr. G. Kruck, Dr. L. Ross

CALL:

The Chairperson called the meeting to order at 7:00 p.m. noting the meeting had been called for the purpose of considering the following:

- a) 2012/2013 Preliminary Budget Discussions.

The Chairperson referred to the Call and welcomed observers to the meeting. He highlighted the various stakeholder meetings which had taken place prior to this meeting. He spoke of the Board's duties and responsibilities during the budget process. He also noted the meeting was for information purposes only and there would be no decisions or debate taking place at this time.

Mr. K. Zabowski, Secretary-Treasurer, noted the propose of his presentation was to provide preliminary information regarding the 2012-2013 Budget deliberations. Through his presentation, he hoped to assist the Board of Trustees in familiarizing themselves with the budget issues in advance of the February 21, 2012 Budget Meeting.

The following documents were circulated to Trustees:

- 1) Preliminary Budget Discussion 2012/2013;
- 2) Capital & Maintenance Budget 2012/2013;
- 3) Budget Sustainability Requests 2012/2013.

The Secretary-Treasurer, highlighted the factors impacting the budget considerations, including: enrollment changes; programs for increasing diversity of student learning needs; Provincial legislation; requirements for increased information and communications technology; Collective Agreement costs; funding and facility sustainability. He also provided detail regarding the budget development process. The Secretary-Treasurer responded to trustee inquiries regarding the financial information throughout his presentation.

Mr. Zabowski, Secretary-Treasurer presented the Board Member/Committee Budget Programming Needs Requests totaling \$3,687,100 as follows:

Board Committees

Quality Learning

Brandon Schools Instrumental Music Association (BSIMA)		
Registration Fees and Instrumental Rental Fees	-	\$ 51,500
Aboriginal Education BSSAP Coordinator (HSL)	1.00	34,000
Aboriginal Education Learning Specialist	1.00	97,900

Quality Teaching

Teacher Mentorship Initiative - Pilot 2012-2013	-	32,000
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Quality Support Services

Bussing Proposal for Grade 7 & 8 Industrial Arts/Home Economics	2.00	82,800
Real Time Streaming & Archiving of Board Meetings	-	23,000
Communications and Technology Specialist	1.00	66,500
Professional Development Budget	-	50,000
Playground Structure Replacement Support	-	15,000

Board Total	<u>5.00</u>	<u>\$ 452,700</u>
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Senior Administration Requests

Quality Learning

Full Day Every Day Kindergarten	7.5	\$ 349,800
HALEP - School Wide Enrichment Programming	1.00	77,900
Reading Recovery Program Support	1.00	77,900

Quality Teaching

Empower™ Reading Program	1.00	80,300
Middle Years Literacy Support	1.00	77,900

Quality Support Services

AEP Education Assistance Supports	6.00	132,000
ECE Support for All Day Every Day Kindergarten	8.00	176,000
Bill 13 Implementation:		
- Adjudicated Youth Program	3.00	207,800
- Extended AAA Supports		17,000
- Liaison/Intervention	1.00	78,900
- Non-Credit Specialized Alternative Learning	3.00	239,700
- Social Workers	4.00	311,600
- NHSOC - Upper Deck	1.00	98,400
High School Secretary Support	1.00	44,000
French Language Specialist	0.50	38,900

Custodial Staffing - Coquitlam Formula	5.60	183,600
EAL Literature Resources		18,000
EAL Teacher Support	2.00	155,800
Senior High School Travel Support		30,000
Mobile Computing Laptops		65,000
Numeracy Specialist	0.50	38,900
Permanent Bus Route	0.50	30,900
Research, Evaluation, and Assessment Specialist	0.50	42,600
Payroll & Human Resources Support	1.00	45,500
Translation/Interpretation		10,000
Vice-Principal Positions - Elementary Schools	1.75	137,300

Quality Support Services Cont'd

Computers for Teacher Use		100,000
Smart Board Project		160,800
Synrevoice Proactive Communication Solution		29,500
Culinary Arts Program Support	2.71	78,400
Provincial Requirements on Student Assessment & Reporting		<u>100,000</u>
Total	<u>55.85</u>	<u>\$ 3,218,400</u>

The Secretary-Treasurer concluded his presentation by providing the Board with the next steps in the Budget Process. He noted the Provincial Funding Announcement should be released before the end of January. He confirmed the Public Budget Forum would take place on February 8, 2012 at École Harrison, followed by the All-Day Budget Meeting on February 21, 2012. The Special Board Meeting scheduled for March 5, 2012 would allow for the public to make presentations to the Board regarding the proposed decisions made at their All-Day Budget meeting. The Board would approve their budget on March 12, 2012 after which the special levy would be forwarded to Municipalities by March 15, 2012.

Trustees thanked the Secretary-Treasurer for his presentation. Concluding remarks were provided by the Secretary-Treasurer and the Superintendent.

Mr. Snelling – Mr. Murray

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

a) A Board Operations Matter was discussed.

Ms. Bowslaugh – Mr. Karnes

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

IN BOARD

Mr. Bartlette – Mr. Sumner

That the meeting do now adjourn (9:22 p.m.)

Carried.

Chairperson

Secretary-Treasurer